

# Council Minutes

Date: 26 May 2015

Time: 6.30 - 8.20 pm

**PRESENT:** Councillor L M Clarke OBE (In the Chair)

Councillors Mrs J A Adey, Mrs S Adoh, K Ahmed, Z Ahmed, M C Appleyard, M Asif, D H G Barnes, A Baughan, S Broadbent, Mrs S Brown, H Bull, D J Carroll, M Clarke, Mrs L M Clarke OBE, A D Collingwood, M P Davy, C Etholen, R Farmer, R Gaffney, S Graham, A R Green, M Hanif, M O Harris, M A Hashmi, A E Hill, A Hussain, M Hussain, M Hussain JP, D A Johncock, Mrs G A Jones, M E Knight, D Knights, Mrs J D Langley, A Lee, Mrs W J Mallen, N B Marshall, H L McCarthy, I L McEnnis, R Newman, Ms C J Oliver, B E Pearce, G Peart, S K Raja, R Raja, S Saddique, J A Savage, R J Scott, D A C Shakespeare OBE, N J B Teesdale, Mrs J E Teesdale, A Turner, P R Turner, Ms J D Wassell, D M Watson, C Whitehead, L Wood and Ms K S Wood.

Also Present: Honorary Aldermen P Cartwright, D A E Cox, Mrs P Priestley and R C Pushman.

## 1 WELCOME

The Chairman gave a warm welcome to all those present at the meeting, and congratulated Members on their election to the Council, following the District Council Elections on 7 May 2015. She then invited all Members to briefly introduce themselves.

## 2 CHAIRMAN'S ANNOUNCEMENTS

The Chairman listed a number of events that had taken place since the last meeting of Full Council in April.

### (a) ANZAC DAY

This had been commemorated on 25 April. A ceremony at Wycombe Hospital had taken place where wreaths had been laid. The Chairman thanked Kevin Taylor for arranging the ceremony.

### (b) Annual Scouting Dinner

This had included the presentation of awards to various individuals within the Scouting Movement.

### (c) Election 2015

The Chairman took the opportunity to express her personal thanks to the Chief Executive, and all her staff who helped at the polling stations and at the count. The Chairman also wished the Chief Executive to relay her thanks on behalf of the whole to all who had worked so hard on the elections.

### (d) Lord Carrington

The Chairman reported that Lord Carrington had opened the War Office Gates at Wycombe Abbey School. This was followed by a civic service of commemoration.

(e) **Royal Garden Party**

It was reported that the Chairman and Consort had attended at Buckingham Palace on 20 May for this lovely event.

### **3 ELECTION OF CHAIRMAN**

It was proposed by Councillor Mrs J E Teesdale that Councillor I L McEnnis be elected as Chairman of the Council for 2015/16 Municipal Year.

The proposer provided a brief history of Councillor McEnnis's background, referring to his career in the Royal Air Force and Ministry of Defence. He had also been Mayor of High Wycombe in 2002/03, and Chairman of the Council in 2011/12 and then again in 2013/14. He also served on the Board of Directors of Red Kite, and Wycombe Airpark Consultative Committee.

Councillor Mrs J E Teesdale also referred to his wife Sarah, a good friend who would make a very good consort, working well together with Councillor McEnnis as part of a team to assist him in continuing to serve the District.

Councillor A R Green rose to second the proposal, stating that he concurred with all that had been said, and that Councillor McEnnis was indeed a very experienced Councillor and Chairman leaving no doubt that he would uphold the high standard expected of all Chairmen.

There being no other nominations, it was:

**RESOLVED:** That Councillor I L McEnnis be elected as Chairman for 2015/16.

Councillor I L McEnnis thereupon accepted Office, made the necessary declaration and was presented with the Badge of Office, and Mrs S McEnnis was presented with the Chairman's Consort's Badge and a bouquet.

#### **Councillor I L McEnnis in the chair**

The Chairman addressed the meeting and thanked the Council for electing him. He also thanked the proposer and seconder for their kind words, and the people of Chiltern Rise together with the outgoing Chairman and her Consort Marten. He also expressed his thanks to Chief Executive in her capacity of Returning Officer for the sterling work she had undertaken during the elections.

The Chairman welcomed back returning Councillors, and passed on his commiserations to those who had been unsuccessful. The Chairman stated that he felt very privileged and honoured on being elected and would do his utmost to uphold the reputation of the Council, asking the Council for its support in helping him to fulfil this huge responsibility.

The Chairman informed the Council that the theme for the current year would be both Youth and Community and Housing. He stated that he wished to see an active participation by the Youth of the District within the community. In addition, he

emphasised the importance of Housing for all, including the homeless, the vulnerable and young people.

Councillor R H W Gaffney proposed a vote of thanks to the outgoing Chairman, who he said had achieved so much during her 25 years of service to the Council. He commended Councillor Mrs L M Clarke OBE for all her successes, her dedication and hard work.

Councillor D J Carroll seconded the vote of thanks, stating that Councillor Mrs Clarke had a great passion for Wycombe and had achieved a great deal whilst fulfilling her duties in her previous roles. This included 8 years as Leader of the Council. He also took the opportunity to thank her from a personal perspective, and for all her hard work and commitment to the Council and to Wycombe as a whole.

In responding the outgoing Chairman, thanked everyone for their kind and sincere words, stating that she had come to the end of a very interesting and busy year having undertaken some 190 engagements. She made reference to some of the main events that had taken place, such as planning of the commemoration for various WWI events.

In closing Councillor Mrs Clarke OBE congratulated those returning to the Chamber as elected Members. She then thanked a number of people including her PA Melanie Morgan, Ian Hunt and his team in Democratic Services for the support they had provided, the Media Team, and Dave Marriott. She went on to thank Sarah Randall, Andy Sherwood and all members of staff at Wycombe District Council. Councillor Mrs Clarke also expressed her heartfelt thanks to Councillor McEnnis for the invaluable support he had provided in his capacity of Vice-Chairman, and to her Consort.

The Chairman of the Council thereupon presented to Councillor Mrs L M Clarke OBE a past Chairman's Badge and to Mr Clarke a gift.

#### **4 APPOINTMENT OF VICE-CHAIRMAN**

It was proposed by Councillor R J Scott that Councillor Mahboob Hussain JP be appointed Vice-Chairman of the Council for 2015/16.

Councillor Scott gave a brief account of Councillor Mahboob Hussain's history during his time at Wycombe since 1999. Councillor Scott stated that he had no hesitation in commending his appointment. This was seconded by Councillor H L McCarthy who stated that Councillor Mahboob Hussain was a hardworking and committed Member, working for the good of the Town.

**RESOLVED:** That Councillor Mahboob Hussain JP be appointed Vice-Chairman of the Council for 2015/16.

Councillor Mahboob Hussain JP thereupon accepted Office, made the necessary declaration and was presented with the Vice-Chairman's Badge of Office.

#### **5 ELECTION OF EXECUTIVE LEADER OF THE COUNCIL**

In accordance with the Council's Constitution, the Chairman of the Council invited nominations for the election of Executive Leader of the Council for the period 2015/19.

It was proposed by Councillor Mrs G A Jones and seconded by Councillor D H G Barnes, that Councillor Ms K Wood be elected as Executive Leader of the Council for the period 2015-19.

Councillor Mrs G A Jones gave a brief background to Councillor Ms K Wood's history, since 2006 when she first became a Member of the Council as the result of a bye-election. Councillor Mrs Jones stated that she highly commended her appointment to the role at which she would excel.

Councillor Barnes emphasised that it was a pleasure to second the proposal, for Councillor Ms K Wood who was a hardworking, dedicated and determined lady, extremely active within the District and Parish areas.

There being no other nominations, it was:

**RESOLVED:** That Councillor Ms K Wood be elected as Executive Leader of the Council for the period 2015/19.

Councillor Ms K Wood thereupon accepted Office and signed the necessary declaration.

## 6 REPORT OF THE RETURNING OFFICER

The formal report of the Returning Officer in respect of the District Council Elections held on 7 May 2015 was received as follows.

Ward	Member elected
Abbey (3)	Mrs L M Clarke (OBE) A Hill Mahboob Hussain (JP)
Bledlow and Bradenham (1)	C A Etholen
Booker and Cressex (2)	M P Davy B E Pearce
Bourne End-cum-Hedsor (2)	M Appleyard T Lee
Bowerdean (2)	M A Hashmi R Raja
Chiltern Rise (2)	I McEnnis Mrs J E Teesdale
Disraeli (2)	K Ahmed Maz Hussain
Downley and Plomer Hill (2)	Mrs W J Mallen P Turner
Flackwell Heath and Little Marlow (3)	D A Johncock J A Savage D M Watson

<b>Ward</b>	<b>Member elected</b>
Greater Hughenden (3)	S Broadbent D J Carroll Mrs G A Jones
Greater Marlow (2)	D H G Barnes M O Harris
Hambleden Valley (1)	C Whitehead
Hazlemere North (2)	R Gaffney H L McCarthy
Hazlemere South (2)	R Newman Ms C J Oliver
Icknield (1)	C Harriss
Lacey Green, Speen and The Hamdens (1)	G Peart
Marlow North and West (3)	A D Collingwood N B Marshall R Wilson
Marlow South East (2)	Miss S Brown R J Scott
Micklefield (2)	Ms A Baughan M Knight
Oakridge and Castlefield (3)	M Asif S Graham M Hanif
Ryemead (2)	M Clarke R Farmer
Sands (2)	Z Ahmed N J Teesdale
Stokenchurch and Radnage (2)	Ms S Adoh S Saddique
Terriers and Amersham Hill (3)	A R Green A Hussain S K Raja
The Risboroughs (3)	G C Hall D I Knights A Turner

<b>Ward</b>	<b>Member elected</b>
The Wooburns (2)	Mrs J A Adey Mrs J D Langley
Totteridge (2)	H Bull Ms J D Wassell
Tylers Green and Loudwater (3)	D A E Shakespeare Ms K Wood L Wood

## **7 APOLOGIES**

Apologies for absence were received from Honorary Aldermen: E H Collins (MBE), M B Oram and Mrs K M Peatey. Councillors: G C Hall, C B Harriss and R Wilson.

## **8 DECLARATIONS OF INTEREST**

No Declarations of Interest were received.

## **9 CHAIRMAN'S ANNOUNCEMENTS**

### **(a) Rural Forum**

The Chairman made an announcement regarding the forthcoming meeting of the Forum on 18 June 2015. This would consist of a Farm Visit to Bencombe, and all Members were encouraged to attend.

### **(b) RAF Annual Reception**

This was to be held on 3 June 2015 at 6.30pm.

### **(c) Marlow Town Regatta**

The Chairman reported that this would take place on 30 June 2015.

## **10 GROUP LEADERS**

The Council received formal notification that the Group Leaders and Deputy Leaders of the Political Groups for the year 2015/16 would be as follows.

<b>Group</b>	<b>Leader</b>	<b>Deputy Leader</b>
Conservative	Cllr Ms K Wood	Cllr D Barnes
Labour	Cllr R Raja	Cllr K Ahmed
East Wycombe Independent	Cllr M Knight	Cllr Ms J Wassell
Independent	Cllr A Turner	Cllr G Hall

## **11 REPORT OF THE EXECUTIVE LEADER**

The Executive Leader of the Council was required to submit to the Annual Meeting of the Council, details of the Cabinet positions and postholders, details of any Cabinet Committee, the responsibilities and schemes of delegation for Executive

arrangements, details of any joint arrangements and appointments to outside bodies within the Cabinet's functional areas for the forthcoming year.

The matters set out in (i) to (viii) below were therefore approved and submitted to the Council by the Executive Leader of the Council in order to comply with the Council's approved Leader and Cabinet Executive political management model and the Council's approved Constitution.

Prior to presenting her report, the Leader took the opportunity to thank the whole Council, and congratulated the newly elected Chairman, wishing him a successful year. The Leader said that she was truly delighted and humbled to be given the opportunity to serve in this important role, and to work with the diverse communities and cultures within Wycombe, which she was extremely proud to call home.

The Leader highlighted that she was keen to engage more closely with younger people across the district, create and develop further opportunities for business and to ensure the protection of the Greenbelt running through the district.

- (i) (a) To note that the Executive Leader had appointed Councillor D Barnes as Deputy Executive Leader for the purpose of carrying out the Leader's statutory functions (including e.g. appointing and removing Cabinet Members and Deputy Executive Leader, delegating executive functions to Cabinet, to Cabinet Members or to officers, agreeing or objecting to senior appointments and dismissals);
- (b) To note that the Leader had appointed Councillor D Barnes as Deputy Leader for the purpose of carrying out the remaining (Portfolio) functions of the Leader as set out in the terms of reference and responsibilities of Cabinet Members in the event that the Leader is unable to act through absence, illness, legal disability or conflict of interest, or the circumstances are so urgent that it is appropriate for a Deputy Leader to take a decision in order to protect the interests of the authority or its area.
- (c) To note that the Leader of the Council had made the following appointments in respect of Cabinet positions and post holders.

**(ii) Cabinet positions and post holders**

<b>NAME</b>	<b>ADDRESS</b>	<b>WARD REPRESENTED</b>	<b>PORTFOLIO</b>
Councillor Ms K S Wood	c/o WDC, Council Offices, Queen Victoria Road, High Wycombe, Bucks, HP11 1BB	Tylers Green & Loudwater	Executive Leader of the Council
Councillor D H G Barnes	18 Juniper Road, Marlow Bottom, Bucks, SL7 3NX	Greater Marlow	Deputy Leader & Cabinet Member for Engagement & Strategy

NAME	ADDRESS	WARD REPRESENTED	PORTFOLIO
Councillor R Wilson	25 Beechtree Avenue, Marlow Bottom, Bucks, SL7 3NH	Marlow North & West	Economic Development & Regeneration
Councillor Mrs J A Adey	Hatherley, Princes Road, Bourne End, Bucks, SL8 5HZ	The Wooburns	Community
Councillor D A C Shakespeare OBE	Elephant Walk House, Hammersley Lane, Loudwater, Bucks, HP13 7BY	Tylers Green & Loudwater	HR, ICT & Customer Services
Councillor D A Johncock	32 Highfield Road, Flackwell Heath, Bucks, HP10 9AN	Flackwell Heath & Little Marlow	Planning
Councillor Mrs J D Langley	18 Rush Burn, Wooburn Green, Bucks, HP10 0BT	The Wooburns	Housing
Councillor Mrs J E Teesdale	43 Green Lane, Radnage, High Wycombe, Bucks, HP14 6DJ	Chiltern Rise	Environment
Councillor R Newman	38 The Row, Lane End, Bucks, HP14 3JS	Hazlemere South	Youth
Councillor D M Watson	17 Wendover Road, Bourne End, Bucks, SL8 5NS	Flackwell Heath & Little Marlow	Finance & Resources

**(iii) Cabinet terms of reference and responsibilities of individual portfolio holders**

These were to be as set out in Part 2 of the Constitution.

**(iv) Cabinet Committee terms of reference**

There would be no Cabinet Committees in 2015/2016.

**(v) Schemes of Delegation of Executive Functions to Officers**

These were to be as set out in Part 2 of the Constitution.

**(vi) Joint Arrangements**

There were three schemes for joint arrangements with one or more other local authorities. These were in respect of the Chilterns Crematorium Joint Committee, Bucks Joint Waste Committee and the Chiltern and Wycombe Joint Waste Collection Committee. Details of the arrangements for all these bodies could be found in Part 2 of the Constitution.



**Representation was:**

Chilterns Crematorium Joint Committee – Councillor Mrs J Adey and Councillor D Barnes.

Bucks Joint Waste Committee – Councillor Mrs W Mallen, Councillor Mrs J E Teesdale and Councillor Z Ahmed (Standing Deputy).

Chiltern and Wycombe Joint Waste Collection Committee – Councillor Mrs W Mallen, Councillor Mrs J Teesdale and Councillor Z Ahmed (Standing Deputy).

**(vii) Appointments to Outside Organisations**

The organisations to which the Cabinet makes appointments were to be as set out below. The Council was asked to note the following appointments for the periods set out.

**Local Authority Appointments (until May 2016)**

1. Local Government Association  
General Assembly (1) Councillor D Shakespeare OBE  
Standing Deputy (1) Councillor A Collingwood
2. Wycombe Partnership (1) Councillor Miss K Wood  
Standing Deputy (1) Councillor D Barnes
3. South East England Councils (1) Councillor D Shakespeare OBE  
Standing Deputy (1) Councillor R Gaffney
4. Red Kite Board (2) Councillor I L McEnnis  
Councillor Mrs J E Teesdale
5. South East Employers (2) Councillor A Hussain  
Councillor G Peart  
Standing Deputy (2) Councillor D Knights  
Councillor T Lee
6. Thames Valley Police & Crime Panel (1) Councillor Mrs J Adey
7. Wycombe Rent Deposition Guarantee Scheme (1) Councillor P Turner

**Other Local Authority Appointments until May 2016**

1. BCC Public Health Overview and Select Committee (1) Councillor A Green
2. Health and Wellbeing Board (1) Councillor Mrs J Adey

3. Healthy Communities  
Partnership (1)

Councillor Mrs J Adey

**(viii) Deputy Cabinet Members**

The following Members were appointed to assist the relevant Cabinet Member:

**Engagement & Strategy**

Councillor A Hussain

**Finance and Resources**

Councillor G Peart

**Economic Development & Regeneration**

Councillor S Broadbent

**Community**

Councillor Z Ahmed

**HR, ICT and Customer Services**

Councillor S Saddique

**Planning**

Councillor Mrs G A Jones

**Housing**

Councillor D J Carroll

**Environment**

Councillor Mrs W J Mallen

**Youth**

Vacant

**12 COMMITTEE APPOINTMENTS**

Committees of the Council were appointed annually under Section 102 of the Local Government Act 1972.

In accordance with Sections 15 to 17 of the Local Government and Housing Act 1989, it was duty of the Council (save in relation to certain Committees where different arrangements were approved by the Council) to make appointments to Committees which reflected the representation of different political groups on the Council and in accordance with the wishes of those political groups.

**RESOLVED:** That (i) the following Committees be appointed with the memberships as set out below in accordance with political balance requirements as notified by Group Leaders. The terms of reference as set out in Parts 1 and 2 of the Constitution;

(ii) the appointments be for the forthcoming Council year; and

(iii) the positions of Chairman and Vice-Chairman be as set out.

NB: The Leaders of EWIP and the Independent Group had agreed to “share” seats allocated to their Groups between them. Therefore a seat shown as allocated to these Groups may in some cases be taken up by a Member from the other Group.

**(i) Improvement and Review Commission**

(Up to 18 Members Total)	Chairman:		Cllr R Gaffney
	Vice Chairman:		Cllr A Collingwood
Conservative – Up to 14 Members	Members	1	Cllr Mrs S Adoh
		2	Cllr Miss S Brown
		3	Cllr H Bull
		4	Cllr Mrs L Clarke OBE
		5	Cllr A Collingwood
		6	Cllr M Davy
		7	Cllr C Etholen
		8	Cllr R Gaffney
		9	Cllr M Harris
		10	Cllr D Knights
		11	Cllr T Lee
		12	Cllr Mrs C Oliver
		13	Cllr S Raja
		14	Cllr J Savage
Conservative	Standing Deputies	1	Cllr M Appleyard
		2	Cllr Mahboob Hussain JP
		3	Cllr Maz Hussain
		4	Cllr N Marshall
		5	Cllr H L McCarthy
		6	Cllr L Wood
Labour 2 Members	Member	1	Cllr K Ahmed
		2	Cllr R Raja
Labour	Standing Deputies	1	Cllr M Hashmi
		2	Cllr M Hanif
Independent	Member	1	Cllr Ms A Baughan (EWIP)
Independent	Standing Deputy	1	Cllr G Hall
EWIP	Member	1	Cllr M Knight



**(ii) Standards Committee**

(Up to 8 Members Total)	Chairman:		Cllr C Etholen
	Vice Chairman:		Cllr Mrs J A Adey
Conservative – Up to 6 Members	Members	1	Cllr S Broadbent
		2	Cllr M Clarke
		3	Cllr C Etholen
		4	Cllr A Green
		5	Cllr Mrs J Langley
		6	Cllr J Savage
Conservative	Standing Deputies	1	Cllr A Collingwood
		2	Cllr H McCarthy
		3	Cllr R Scott
Labour	Member	1	Cllr R Raja
Labour	Standing Deputy	1	Cllr K Ahmed
Independent Group / EWIP	Member	1	Cllr Ms J Wassell
Independent Group / EWIP	Standing Deputy	1	Cllr A Turner

**(iii) Planning Committee**

(Up to 16 Members Total)	Chairman:		1	Cllr P Turner
	Vice Chairman:			Cllr A Hill
Conservative – Up to 13 Members	Members		1	Cllr Mrs J Adey
			2	Cllr C Harriss
			3	Cllr A Hill
			4	Cllr D Johncock
			5	Cllr Mrs A Jones
			6	Cllr T Lee
			7	Cllr Mrs W Mallen
			8	Cllr N Marshall
			9	Cllr H McCarthy
			10	Cllr P Turner
			11	Cllr N Teesdale
			12	Cllr C Whitehead
			13	Cllr L Wood
Conservative	Standing Deputies		1	Cllr Z Ahmed
			2	Cllr H Bull
			3	Cllr D Carroll
			4	Cllr A Hussain
			5	Cllr Maz Hussain
			6	Cllr Mrs C Oliver
Labour 2 Members	Standing Deputy		1	Cllr S Graham
			2	Cllr M Asif
EWIP	Member		1	Cllr A Turner
EWIP	Standing Deputy		1	Cllr M Knight

**(iv) Regulatory and Appeals Committee**

(Up to 12 Members Total)	Chairman:		Cllr J Savage
	Vice Chairman:		Cllr Mrs L M Clarke OBE
Conservative – Up to 9 Members	Members	1	Cllr M Appleyard
		2	Cllr S Broadbent
		3	Cllr Mrs L Clarke OBE
		4	Cllr A Collingwood
		5	Cllr C Etholen
		6	Cllr R Gaffney
		7	Cllr Mahboob Hussain JP
		8	Cllr D Knights
		9	Cllr J Savage
Conservative	Standing Deputies	1	Cllr Miss S Brown
		2	Cllr A Green
		3	Cllr I McEnnis
Labour 1 Member	Member	1	Cllr K Ahmed
Labour 1 Member to be drawn from Independent Group / Lib Dem / UKIP	Standing Deputy	1	Cllr R Raja
Independent Group / Lib Dem / UKIP	Member	1	Cllr B Pearce
EWIP	Standing Deputy	1	Cllr R Farmer
EWIP	Member	1	Cllr Ms A Baughan
EWIP	Standing Deputy	1	Cllr Ms J Wassell

**(v) Audit Committee**

(Up to 8 Members Total)	Chairman:		Cllr M Appleyard
	Vice Chairman:		Cllr S Saddique
Conservative – Up to 6 Members	Members	1	Cllr M Appleyard
		2	Cllr T Lee
		3	Cllr Mrs C Oliver
		4	Cllr G Peart
		5	Cllr S Saddique
		6	Cllr C Whitehead
Conservative	Standing Deputies	1	Cllr R Scott
		2	Cllr N Teesdale
		3	Cllr P Turner
Labour 1 Member	Member	1	Cllr M Hanif
Labour	Standing Deputy	1	Cllr M Asif
Independent Group / EWIP	Member	1	Cllr G Hall
Independent Group / EWIP	Standing Deputy	1	Cllr Ms J Wassell
External co-optee		1	Vacancy



**(vi) Licensing Committee**

(Up to 15 Members Total)	Chairman:		Cllr A Hill
	Vice Chairman:		Cllr I McEnnis
Conservative – Up to 12 Members	Members	1	Cllr Miss S Brown
		2	Cllr M Clarke
		3	Cllr M Davy
		4	Cllr A Green
		5	Cllr C Harriss
		6	Cllr A Hill
		7	Cllr Maz Hussain
		8	Cllr D Knights
		9	Cllr N Marshall
		10	Cllr I McEnnis
		11	Cllr S Saddique
		12	Cllr R Scott
Conservative	Standing Deputies	1	Cllr Z Ahmed
		2	Cllr D Carroll
		3	Cllr M Harris
Labour 2 Members	Member	1	Cllr S Graham
		2	Cllr M Hashmi
Labour	Standing Deputies	1	Cllr M Hanif
		2	Cllr R Raja
EWIP	Member	1	Cllr Ms A Baughan
EWIP	Standing Deputy	1	Cllr M Knight

**(vii) High Wycombe Town Committee**

(23 Members in total representing the High Wycombe Town wards)	Chairman:	Cllr A R Green	
	Vice Chairman:	Cllr N Teesdale	
	Members	1	Cllr K Ahmed
		2	Cllr Z Ahmed
		3	Cllr M Asif
		4	Cllr Ms A Baughan
		5	Cllr H Bull
		6	Cllr Mrs L M Clarke OBE
		7	Cllr M Clarke
		8	Cllr M P Davy
		9	Cllr R M H Farmer
		10	Cllr S Graham
		11	Cllr A R Green
		12	Cllr M Hanif
		13	Cllr M A Hashmi
		14	Cllr A E Hill
		15	Cllr A Hussain
		16	Cllr Mahboob Hussain JP
		17	Cllr Maz Hussain
		18	Cllr M E Knight
		19	Cllr B E Pearce
		20	Cllr R Raja
		21	Cllr S K Raja
	22	Cllr N J Teesdale	
	23	Cllr Ms J D Wassell	

### **(viii) Personnel and Development Committee**

(Up to 8 Members Total)	Chairman:		CLr M Harris
	Vice Chairman:		CLr L Wood
Conservative – Up to 6 Members	Members	1	CLr M Harris
		2	CLr Maz Hussain
		3	CLr Mrs W J Mallen
		4	CLr G Peart
		5	CLr S Raja
		6	CLr L Wood
Conservative	Standing Deputies	1	CLr Mrs Adoh
		2	CLr P Turner
		3	CLr C Whitehead
Labour 1 Member	Member	1	CLr M Hanif
Labour	Standing Deputy	1	CLr A Hashmi
Independent Group / EWIP	Member	1	CLr G Hall
Independent Group / EWIP	Standing Deputy	1	CLr M Knight

### **(ix) Joint Staff Committee**

(Up to 5 Members Total)	Chairman:		CLr M Harris
	Vice Chairman:		Staff Side Appointment
Conservative – Up to 4 Members	Members	1	CLr M Harris
		2	CLr Mrs W Mallen
		3	CLr G Peart
		4	CLr L Wood
Conservative	Standing Deputies	1	CLr I McEnnis
		2	CLr S Raja
Labour 1 Member		1	CLr A Hashmi
Labour	Standing Deputy	1	CLr S Graham

**(x) Disciplinary Committee**

5 Members to be drawn from the list of Members set out (subject to two or more political groups always being represented and to the inclusion of at least one Cabinet Member)	1	Chairman or past Chairman of the Council
	2	A member of the Cabinet
	3	A Leader or Deputy Leader of an opposition party
	4	The Chairman of a Council Committee
	5	The Vice Chairman of a Council Committee
	6	A member of the Personnel and Development Committee
	7	Another Back Bench Member

**(xi) JNC Staffing Matters Committee**

5 Members to be drawn from the list of Members set out (subject to two or more political groups always being represented and to the inclusion of at least one Cabinet Member)	1	Chairman or past Chairman of the Council	Cllr Mrs L Clarke OBE
	2	A member of the Cabinet	Cllr R Raja
	3	A Leader or Deputy Leader of an opposition party	Cllr J Savage (Vice-Chairman)
	4	The Chairman of a Council Committee	Cllr Ms K Wood (Chairman)
	5	The Vice Chairman of a Council Committee	Cllr R Wilson
	6	A member of the Personnel and Development Committee	<b>Standing Deputies</b>
	7	Another back bench member	Cllr K Ahmed Cllr Mrs W Mallen Cllr T Lee

“Council also granted delegated authority to the Committee to appoint the new Corporate Director (Growth & Regeneration)”.

**13 SCHEME OF DELEGATION - NON-EXECUTIVE FUNCTIONS**

**RESOLVED:** That the Scheme of Delegation Non-Executive Functions as set out in Part 2 of the Constitution be approved.

**14 REFRESHMENTS**

The Chairman and Honorary Aldermen invited all Members and guests to join them for refreshments at the close of the meeting.

---

Chairman

**The following officers were in attendance at the meeting:**

- |                  |                               |
|------------------|-------------------------------|
| Ian Hunt         | - Democratic Services Manager |
| Iram Malik       | - Democratic Services Officer |
| Karen Satterford | - Chief Executive             |
| Ian Westgate     | - Corporate Director          |